
MEMORANDUM



TO: Mayor Walker and Councilors
FROM: M McPherson, City Administrator
SUBJECT: **Authorize Execution of Scope of Work, Targeted ALP Update and Authorize Submission of a FAA AIP Grant Application for the Same**
DATE: March 22, 2022

Background:

As part of the analysis for relocating the AWOS, it was determined that an update to the Airport Layout Plan (ALP) was needed. The 2022 CIP for the airport includes \$60,000 (reduced from \$120,000 per the FAA's request) for the planning activities.

KLJ, with review from the FAA, has prepared the attached Scope of Work for the ALP update; the Scope is approximately 95 percent complete. The FAA has requested the following additional work:

1. Airport-wide cultural investigation and evaluation (this has a 20+ year shelf life), and
2. Expanded wetland delineation.

There are other minor additions, but the two items above increased the cost to \$98,000, well above the estimated amount. KLJ is working to further fine-tune the scope in order to reduce the cost. The project cost will ultimately be funded 95 percent by the FAA/MNDOT, but the City's portion would increase from \$3,000 to \$5,000.

The work needs to be completed in order for the AWOS to be relocated. As with the Beacon project, the grant deadline is April 11, so staff is requesting that the Scope of Work be authorized and also authorize submission of a grant application to pay for the project.

Recommendation:

Staff recommends that the City Council authorize execution of the Scope of Work and also authorize submission of a FAA AIP Grant Application for the Same.